

*City of Cambridge  
Regular Meeting  
February 15, 2022  
7:00 p.m.*

A regular meeting of the Cambridge City Council was held on February 15, 2022 at Cambridge City Hall. Present were Mayor Mark Loveland, Council President Gene Neumann, Councilmember Levi Harrison, and Councilmember Nanette Rhodes (Councilmember Delray Platt was absent). Also, present were Sandra McKee City Clerk/Treasurer, Corey Morgan Public Works Superintendent, Robert Almanzo of HECO Engineers, Steve Pierson of Idaho Building Inspection Services, Kurt Folke of Quest CPAs PLLC, Brandie Lincoln, Nina Hawkins, Thel Pearson, and Lynda Yoder.

REGULAR MEETING

Welcome and Pledge of Allegiance – Mayor Mark Loveland called the meeting to order at 7:00 p.m. and welcomed patrons to the meeting. Levi Harrison led the Pledge of Allegiance.

Consent Agenda – ACTION ITEM – Nanette Rhodes made a motion to approve the consent agenda (approve current agenda, approve minutes of January 10, 2022, and pay bills). Levi Harrison seconded the motion and the motion passed unanimously.

Accept Audit for FY2021 – Quest CPAs PLLC – Kurt Folke – ACTION ITEM – Kurt Folke of Quest CPAs PLLC presented the audit for FY2021. Mr. Folke said he was pleased to report the audit went very well. Sandra had the books and records in very good shape and provided all required documentation for the audit. The audit report showed an unmodified opinion that is the best possible (clean) audit. The General Fund and Museum funds did well. The propriety funds – the Water Fund showed a small increase of \$130.00 and the Sewer Fund had a decrease of \$68,313. Both funds performed better than usual this year due to lower expenses but the loss in the Sewer Fund is caused by depreciation expense. It still generates a positive cash flow however over the long-term, the City will want to continue to monitor the fund and consider the need for rate increases. Nanette Rhodes made a motion seconded by Levi Harrison to accept the audit for FY2021 from Quest CPAs PLLC. The motion was voted on and passed unanimously.

Cambridge Commercial Club Request for Road Closures on Saturday June 4, 2022 for Hells Canyon Days, Additional Dumpsters, and Sharing the Cost of Port-Potties and Hand Washing Stations – ACTION ITEM – Brandie Lincoln of the Cambridge Commercial Club updated the council on the plans for Hells Canyon Days to be held in Cambridge on June 3<sup>rd</sup> and 4<sup>th</sup>. The Cambridge Commercial Club requested road closures on Saturday, June 4, 2022, from 7:00 a.m. to 5:00 p.m. for North Superior Street from the intersection of Highway 95 in front of the Pioneer one block east to the intersection of Superior and McKinley as well as Central Blvd to 2<sup>nd</sup> Street. These road closures will accommodate the Annual Hells Canyon Days Car Show & Shine as well as the Truck Show. Levi Harrison mentioned that last year it was closed to 3<sup>rd</sup> Street on Central Blvd and may need to be done this year as well for the Truck Show. Brandie Lincoln agreed it should be to 3<sup>rd</sup> Street. The Commercial Club would like the city to request additional dumpsters from Hardin Sanitation for Friday June 3 through Sunday, June 5, 2022, adding one more from last years count. Corey Morgan stated he has already been in contact with Hardin

Sanitation and is trying to get an additional unit(s). The Cambridge Commercial Club would like the council to consider the city splitting the total cost of porta-potties and hand washing stations with the Cambridge Commercial Club. This was done for 2021. Levi Harrison made a motion to approve the road closures on Saturday, June 4, 2022, from 7:00 a.m. to 5:00 p.m. for North Superior Street from the intersection of Highway 95 in front of the Pioneer one block east to the intersection of Superior and McKinley as well as Central Blvd to 3rd Street. These road closures will accommodate the Annual Hells Canyon Days Car Show & Shine as well as the Truck Show. Also, to approve splitting the total cost of porta-potties and handwashing stations for the Hells Canyon Days event. Gene Neumann seconded the motion and the motion passed unanimously.

Review of City Building/Zoning/Subdivision Codes including Tiny Houses – Steve Pierson Building Inspector – Steve Pierson from Idaho Building Inspection Services and contracts with the City of Cambridge for building inspection services reviewed the Cambridge City Code Title 9 on Building Regulations with the Council. He also talked to the council about tiny homes and how other cities were handling them. Other topics included mobile homes, recreational vehicles and snow loads. The council appreciated his input on these subjects and code and requested to have this topic on the agenda next month.

HECO Engineers Report - Transportation, Streets, Roads, Water System and Wastewater System – Robert Almanzo of HECO reported that HECO submitted the 2<sup>nd</sup> Street Improvements Project Bid Recommendation Letter and Notice of Award for Mayor’s review and signature on January 26, 2022. The Final LHTAC 2021 TAP Application was submitted by HECO on January 20, 2022. HECO also submitted the Final FY2023 DEQ Drinking Water Loan LOI to DEQ on January 11, 2022. DEQ approved the Well No. 1 Rehab Project PER on January 28, 2022 with no revisions needed. The Draft Plans and Specifications are underway.

City Street Projects and Consider Double Chip Sealing Projects – Public Works Superintendent Corey Morgan – ACTION ITEM– Public Works Superintendent Corey Morgan, reported that he spoke with Jerod Odoms, County Road & Bridge Supervisor, about the feasibility of double chip-sealing as a means of bringing some streets back to a better condition. Jerod Odoms said that double chip-sealing along with pothole patching and crack-sealing is a good way of repairing roads without having to rebuild the entire road. Jerod also said that Weiser Valley Highway District roads were almost all exclusively built by double chip-sealing and then regular maintenance after that. Corey Morgan spoke with Jerod about possible repairs/remedies for Commercial Street, mainly behind the Co Op where all the heavy truck traffic is. Jerod said the Fair Board received funds to do some asphalt work at the Fairgrounds this year and if the City could get a length and width of the commercial street section that the County could give a bid on that section, if the City Council so desired.

Accept Bid on 2<sup>nd</sup> Street Project – ACTION ITEM – Two bids were received on the 2<sup>nd</sup> Street Project. Boswell Asphalt Paving Solutions, Inc. bid \$212,930.00 and Braun-Jensen, Inc. bid \$153,200.00. HECO reviewed the bid documents and recommend award of the construction contract to Braun-Jensen, Inc. Nanette Rhodes made a motion seconded by Gene Neumann to award the bid on 2<sup>nd</sup> Street to Braun-Jensen, Inc. for \$153,200.00. The motion was voted on and passed unanimously.

The Blue Cross of Idaho Foundation for Health Community Project Grant – Outdoor Public Spaces – ACTION ITEM – The Blue Cross of Idaho Foundation for Health announced a couple weeks ago “The

Community Project.” This project unites community leaders and residents to define, design and create outdoor public spaces that bring people together. The Blue Cross of Idaho Foundation for Health will select up to five communities to participate in The Community Project. Participants will walk through a professionally guided process to help them define their wants and needs, select a project type, and design a space that strengthens and enhances their community. Depending on the complexity of the project, construction could begin as early as summer 2022. Mayor Loveland and city staff have been discussing applying for this grant to upgrade the city park. We would love to upgrade our city park so it is more useable to our community, tourists, and bicyclers using the TransAmerica Trail. Our city park restrooms only have a toilet. No sinks with running water and no lights. Picnic tables have been damaged a few years ago and need replaced. Bicyclists on the TransAmerica Trail and others are allowed to camp at our park. Inviting safe and sanitary facilities would be appreciated. If the community would like, maybe a couple more tables could be added and the small covered pavilion extended to be useable for more people and events or some updates to the bandstand. Maybe a bike rack for cyclers could be installed. We would like to see what the community would like to see the park look like. They may have some great ideas we haven’t thought about. City Clerk Sandra McKee thought that to have a chance to get funded the city would need to commit to a 20% match for the project. The maximum amount of the grant would be \$85,000.00. Nan Rhodes made a motion to submit an application for The Blue Cross of Idaho Foundation for Health Community Project Grant for a park upgrade. Gene Neumann seconded the motion and the motion passed unanimously.

Approve Personnel Policy – ACTION ITEM – Nanette Rhodes made a motion to approve the Personnel Policy with the additions presented. Levi Harrison seconded the motion and the motion carried unanimously.

Update on Animal Violations – Mayor Loveland – Mayor Loveland updated the council on the status of an animal violation in the city for harboring livestock. Citations have been issued and a court date is set for March 30, 2022 at 2:00 p.m.

Adjourn – Levi Harrison made a motion to adjourn the meeting and Gene Neumann seconded the motion. The motion passed unanimously with the meeting adjourning at 8:43 p.m.

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Sandra McKee, City Clerk-Treasurer

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Mark Loveland, Mayor